

# PPP

## Preferred Pumper Program

CITY OF  
PORTLAND

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CITY OF  
WILSONVILLE

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CLEAN WATER  
SERVICES

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CITY OF  
GRESHAM

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CITY OF  
TROUTDALE

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CLACKAMAS  
COUNTY WATER  
ENVIRONMENT  
SERVICES

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CITY OF  
CANBY

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OAK LODGE  
SANITARY  
DISTRICT

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CITY OF  
NEWBERG

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CITY OF  
CORVALLIS

# Standards for Municipal and Company Members

The goal is to create PPP standards for customers, companies and municipalities that work and are consistent throughout the greater metro area.

## ➤ PPP Members

✓ Applicants will fill out the Preferred Pumper Registration form and submit it to a program representative. There will be a review and interview process with the municipal members.

✓ After six months from date of admittance, full membership will be granted pending PPP Municipal group consensus. These six months will allow both new member and municipalities to confirm the PPP objectives are a fit.

✓ New members in the six month time frame will be denoted by an asterisk (\*) on the website. The asterisk will be removed upon full membership.

✓ If a member is inactive for three months they shall be removed from the website and would need to reapply to be reactivated.

✓ Members will be instructed on program standards and requirements.

✓ Member contact information will be added to the website and/or location map.

✓ If a failure to adhere to the PPP standards is found inspector may contact the pumper company and food service establishment to correct the failure. In the event the company does not correct the discrepancy, or it's a chronic situation then the inspector may issue a violation to food service establishment.

✓ If chronic issues arise the executive committee will contact management of the company to work out the issue. Individual inspectors may attend with examples and evidence with dates and times the incidents occurred. If a resolution cannot be made the company's membership will be cancelled.

✓ The PPP wants to ensure the safety of its members and as such adheres to all Oregon OSHA standards

- **Cleaning/Inspection Standards** - All municipalities and pumper companies agree to follow the same set of cleaning standards and inspection standards established for performance.
  - ✓ **Training on cleaning** – Training is made available to the member companies to help clarify the grease removal device cleaning standards of the PPP.
  - ✓ **Training on inspection** – The Food Service Establishments, Property Owners and Property Managers are educated on cleaning standards and what to look for to ensure proper service is rendered.
  
- **Scheduling** - Pumping companies shall submit pump out schedules a week in advance. If there is a pump out of particular interest the municipal FOG inspector will notify the pumping company and the pumping company will make every effort to make sure that proper scheduling occurs.
  - ✓ It is agreed that problems occur (trucks break down, employee issues, emergency schedules etc...) and sometimes pumpers may not have time to notify the inspectors in a timely fashion. However these are exceptions to the rule not standard operation. The pumper shall notify the municipalities as soon as possible of any issue or change.
  - ✓ The Municipalities dictate the pumping frequency, enforce timely repairs and installations.
  
- **Reports**
  - ✓ **Information** – All information fields on the pump out report must be included if an alternate format is used.
  - ✓ **Routing** - If reports belonging to other municipalities are sent to the wrong municipalities the municipality will ensure they get to the respective municipality.
  - ✓ **Follow-Up** – it is agreed municipalities will follow-up on problems identified on pump out reports such as; broken vaults, traps, restaurants that cancel service, and any other issues.
  - ✓ **Timely Reports** - Reports shall be submitted no later than 10 days after pump-out
  
- **Annual Meeting** – A meeting with all municipalities and pumpers to discuss the achievements of the PPP. This is to facilitate communication on how far we have come and to keep it a positive progressive program.
  - ✓ Any programmatic forms will be reviewed annually
  
- **Documentation** – When there is a complaint, issue, discrepancy etc. with any requirements of the PPP a standard form or format will be used to document the incident. This will be sent to the respective pumper company representative (dispatcher, manager, owner, etc.). This will create a record for historical data and create consistency.
  
- **<http://preferredpumper.org/>** – The official website source of information for all program participants, members and customers.